**VACANCY ANNOUNCEMENT**

**OPEN DATE:** February 29, 2024

**CLOSING DATE:** March 6, 2024

**United States Department of Agriculture**

Animal and

Plant Health Inspection

Service

Wildlife

Services

Wyoming State

Office

PO Box 67

Casper, WY

82601

Ph: (307) 261-5336

Fax: (307) 261-5996

An Equal Opportunity

Employer

**POSITION TITLE: Biological Science Technician (Wildlife)**

**TYPE OF POSITION:** Intermittent, Temporary Appointment. Excepted Service with Benefits, June 3rd -August 16th. (5 positions to be filled)

**WORK SCHEDULE:** Intermittent. Monday-Friday with occasional

weekends, early mornings, and evenings with occasional night work 10+ hours per day.

**ANNOUNCEMENT #: WSWR-WY-001-BFF**

**SERIES/GRADE:** GS-0404-3/4 (depending on qualifications)

**FULL PERFORMANCE**

**LEVEL:** GS-0404-3/4. You will be hired at the grade level you qualify for, there is no promotion potential.

**LOCATION:** Casper, Wyoming

(Relocation expenses will not be paid) a camp rate per diem will be offered during remote field assignments.

**SALARY:** GS-0404-03 - $35,499 - $43,590 per year

GS-0404-04 - $36,209 - $45,982 per year

**WHO MAY APPLY:**

* Must be a U.S. Citizen
* Must be 18 years old
* If you are a male born after December 31, 1959 and are at least 18 years of age, civil service employment law (5 U.S.C. 3328) requires that you must be registered with the Selective Service System, unless you meet certain exemptions (proof of registration and/or exemption required). Website: <http://www.sss.gov>.

**REQUIRED DOCUMENTS**:

* Resume (include days/months/years worked, work schedule, and grade level if federal)

1) Personal information such as name, address, contact information

2) Education

3) Detailed work experience related to this position as described in the announcement including

* + - Work schedule,
    - Hours worked per week,
    - Dates of employment;
    - Title, series, grade (if applicable)

4) All supervisors' phone numbers and if they may be contacted

5) Other qualifications, such as transcripts (if qualifying on education)

* Transcripts (if qualifying on education)
* DD-214 (Member 4 copy), if applicable for Veteran’s Preference
* VA letter required if claiming disabled Veteran’s Preference
* Current active-duty members must submit a certification that they are expected to be discharged or released from active duty under honorable conditions not later than 120 days after the date the certification is submitted.

**HOW TO APPLY:** Additional materials not listed above (i.e. position descriptions, training certificates, etc.) may not be considered. Applicants who do not submit the required items listed above may not be considered. Applications with all supporting documents must be submitted to the contact office and must be **RECEIVED** by the **CLOSING DATE** of this announcement.

Interested individuals should send application material including a resume, transcripts, veteran documentation (if applicable) to the address listed here:

CONTACT OFFICE:

**USDA Wildlife Services**

**ATTN: Kelsey Bedford**

**PO Box 67,**

**Casper, Wyoming 82602.**

**307-261-5336**

To be eligible for consideration resume package must be post marked no later than March 8th, 2024. Applications received later than this date will not be considered. For additional information you can call (307) 261-5336 and ask to speak to Kelsey Bedford. You may also contact Ms. Bedford via email at: [Kelsey.Bedford@usda.gov](mailto:Kelsey.Bedford@usda.gov)

**IMPORTANT NOTE:** If you should need the forms identified in above paragraph, feel free to contact us for a copy.

Successful applicants will be required to live on job site (Meeteetse, Wyoming). Must be capable of working long hours each day in all kinds of weather and in remote locations. Duties will consist of walking all day and/or riding ATV while applying insecticide to prairie dog holes to manage flea populations that carry sylvatic plague. Group housing will be provided, and work schedule is Monday-Friday 10+ hours per day, with occasional work on Saturdays. Up to $144 per week will be offered as per diem (camp rate) to cover food expenses in addition to wage. Overtime will not be paid. No benefits are offered with this position. Exact Start and End dates will be determined as the season approaches. Some accommodations may be made for individuals that can not start or stop on the exact dates listed.

**DUTIES:**

* The incumbent serves as a member of the WS workforce engaged in animal damage control and disease management operations.
* Incumbent will be progressively trained in the use of various devices, chemicals,

tools and related equipment utilized in sylvatic plague management.

* As directed, prepares dusting equipment, ATV and vehicles, etc., in accordance with standard operational procedures.
* Is responsible for the maintenance, repair and safekeeping of tools, supplies and equipment issued. Must maintain records pursuant to the State Pesticide Statutes or regulations and Environmental Protection Agency use restrictions.
* May be asked to conduct basic demonstrations of standardized control methods or procedures.
* Keeps routine and basic records of daily activities, observations, field conditions or contacts made for purposes of exchanging factual information. Reports any unnatural events or incidents to immediate supervisor. As instructed, cooperates with Wyoming State officials, local ranchers or landowners in suppressing disease damage.
* Must work as an effective member of a team.

**MINIMUM ELIGIBLITY REQUIREMENTS:**

To qualify, applicants MUST meet all minimum qualification requirements, except Medical Requirements, by the closing date of the announcement.

**QUALIFICATIONS REQUIRED:**

**FOR THE GS-3 GRADE:**

Applicants must have 6 months of general work experience that demonstrates the applicant's ability to perform the work of the position.

OR

Successful completion of l year of study that included at least 6 semester hours in any combination of scientific or technical courses such as biology, chemistry, statistics, entomology, animal husbandry, botany, physics, agriculture, or mathematics.

**Transcripts required if qualifying based on this provision.**

OR

**COMBINATION OF EDUCATION AND EXPERIENCE AT THE GS-3 GRADE LEVEL:**

Applicants may have combinations of successfully completed education and specialized experience to meet total qualification requirements. The total percentages must equal at least 100 percent to qualify for that grade level.

**Transcripts required if qualifying based on this provision.**

**FOR THE GS-04 GRADE:** Applicants must have 6 months of general experience and 6 months of specialized experience (equivalent to the GS-03 level) that may have been obtained in the private or public (local, county, state, Federal) sectors which demonstrates:

* Experience using lethal and non-lethal animal control techniques
* Ability to identify various species of animals
* Experience to work within local, state and national rules and regulations as they apply to wildlife policies and procedures
* Experience preparing reports regarding activities, observations, events, and other relevant data collected

**OR**:

Successful completion of 2 years of study that included at least 12 semester hours in any combination of courses such as biology, chemistry, statistics, entomology, animal husbandry, botany, physics, agriculture, or mathematics. At least 6 semester hours of courses must be directly related to the position to be filled.

OR

**COMBINATION OF EDUCATION AND EXPERIENCE AT THE GS-4 GRADE LEVEL:**

Applicants may have combinations of successfully completed education and specialized experience to meet total qualification requirements. The total percentages must equal at least 100 percent to qualify for that grade level.

**Transcripts required if qualifying based on this provision.**

**OTHER REQUIREMENTS: (if applicable to your position)**

* vehicles is required. (if this applies)
* Subject to satisfactory adjudication of background investigation and/or fingerprint check.
* Direct Deposit: Per Public Law 104-134 all Federal employees are required to have federal payments made by direct deposit to their financial institution.
* Successfully pass the E-Verify employment verification check. To learn more about E- Verify, including your rights and responsibilities, visit https://[www.e-verify.gov/.](http://www.e-verify.gov/)
* Must have a knowledge of and be capable of using:
  + Working with the public and other cooperating agencies
  + Communication skills
  + Electronic equipment (GPS, Trimble, computer)
  + All-Terrain Vehicles (ATV)
* Must demonstrate a respect for safety in all operations, including the operation of motor vehicles, firearms, control devices, and equipment.
* In order to perform the essential duties of this position, you must have the legal and physical ability to possess and discharge firearms. You must be able to pass a government background check and meet any additional requirements to carry and use firearms. A background check will include answering questions about where you’ve lived, worked, went to school, and any military history or police records. Selection and retention in this position is contingent on a successfully adjudicated FBI National Criminal History Check (fingerprint check).

**Emergency Response –** APHIS is an emergency response agency. This means that all Agency employees may be asked or assigned to participate in rotating temporary duty assignments to support emergency programs at some time during their careers with APHIS. It is difficult to predict the frequency with which such emergency situations may occur – and could range from several emergencies in a year to none over the course of many years. In the event that you are called upon to support an emergency program, this may require irregular working hours, including overtime, and may include duties other than those specified in your official position description. While some emergency program support assignments may be able to be performed at the employee’s current duty station, in other cases employees may be asked to go on-site to a temporary duty state location. In addition, it may be necessary for employees to participate in multiple rotations to an emergency program assignment. Attempts will be made to keep disruption to the employee to a minimum.

Failure to follow application instructions regarding filing appropriate forms and answering questions may result in loss of employment considerations for this position. **All applications must be signed, dated, and received by the closing date of this announcement.**

**NOTE: APPLICANTS FOR THIS POSITION WILL BE REQUIRED TO SUBMIT TO URINALYSIS TO SCREEN FOR ILLEGAL DRUG USE PRIOR TO APPOINTMENT. APPOINTMENT TO THE POSITION WILL BE CONTINGENT UPON A NEGATIVE DRUG TEST RESULT. INCUMBENTS OF THIS POSITION WILL BE REQUIRED TO SUBMIT TO URINALYSIS TO SCREEN FOR ILLEGAL DRUG USE ON AN ONGOING BASIS AFTER APPOINTMENT, AS DIRECTED.**

***Carrying a firearm is a condition of employment* –** in the passing of the ***Lautenberg Amendment***, Congress passed legislation which prohibits anyone who has been convicted of a misdemeanor crime of domestic violence from possessing a firearm or ammunition. If selected you will be required to sign the form, “Inquiry for Positions Requiring Possession of Firearms,” certifying that you meet this criteria.

**All candidates will be considered without regarding to race, creed, color, sex, age, national origin, political affiliation, or any other non-merit factor.**

**Reasonable Accommodation Policy-**

Federal agencies must provide reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application and hiring process should contact the hiring agency directly. Determinations on requests for reasonable accommodation will be made on a Case-by-Case basis.

A reasonable accommodation is any change in the workplace or the way things are customarily done that provides an equal employment opportunity to an individual with a disability. Under the Rehabilitation Act of 1973 the Equal Employment Opportunity Commission (EEOC) must provide reasonable accommodations:

* An applicant with a disability needs an accommodation to have an equal opportunity to apply for a job.
* An employee with a disability needs an accommodation to perform the essential job duties or to gain access to the workplace.
* An employee with a disability needs an accommodation to receive equal access to benefits, such as details, training, and office-sponsored events.

**Relocation costs will not be paid for this position. More than one position may be filled from this announcement.**